



60 N. Market Street, Apartment 501

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Robin M. Cayce, Ed.D.

Professional Work Experience

July 2019 –
present

Assistant Professor

Lipscomb University

Nashville, TN

- Teaches graduate courses in the Educational Leadership Program
- Collaborates virtual online sessions with candidates
- Participates as candidate in the Masters Program for the Character Education Program at the University of Birmingham through partnership with the Kern Family Foundation
- Serves as the Chattanooga Teach for America Liaison

February 2017 –
July 2019

Director of Programs

Chattanooga 2.0

Chattanooga, TN

- Collaborates with a variety of community of stakeholders in collective impact work focusing on cradle through career initiatives
- Facilitates seven action teams pivoting from strategy to action
- Coordinates with national Chambers of Commerce representing Chattanooga 2.0
- Organizes community-wide events focused on early education, K-12 initiatives, and workforce and post-secondary options
- Serves as panelist for community-wide forums focusing on early childhood education
- Develops proposals for funding and maintains budgets for funded projects
- Reports progress to Chattanooga 2.0 Executive Steering Committee, tracking milestones based on inputs and metrics

2015-2017

Director of Professional Development, Pre-K – 4th Grade

Metro Nashville Public Schools (MNPS)

Nashville, TN

- Developed pre-k coaching model for MNPS District based on Practice Based Coaching Model
- Supervised pre-k coaching cadre providing support, data-based feedback and evaluation
- Coordinated two-year plan for professional developed for over 200 pre-k teachers and 200 pre-k paraprofessionals for system-wide implementation of new curriculum
- Worked with Tennessee Department of Education to create online learning modules to support the State's Early Learning Model
- Served as member of Curriculum & Instruction Team to coordinate vertical alignment of curriculum, Pre-K through 12th grade
- Facilitated professional development sessions to teachers, assistants, administrators, and central office personnel

2013-2015

Principal (Grades Pre-K – 4th)**Hickman Elementary School, MNPS**

Nashville, TN

- Led diverse community of learners with data-guided decision making
- Transitioned school to increased level of inclusion with students of special needs
- Initiated Guided Reading model for balanced literacy school wide
- Met with each team weekly in Professional Learning Communities
- Formed leadership team and operated in Action Plan format to monitor progress on School Improvement Plan
- Began Hickman Intervention Program (HIP) for after school and summer intervention
- Developed fundraising plan to increase PTA annual operating budget
- Instituted Response to Intervention at all grade levels

2011-2013

Principal (Grades K-4th)**Julia Green Elementary School, MNPS**

Nashville, TN

- Led diverse community of learners with data-guided decision making
- Supervised team of over 100 teachers, paraprofessionals and support staff
- Traveled to Guangzhou, China with Vanderbilt University and hosted Chinese delegates to learn more about the International Baccalaureate Programme
- Facilitated professional developed for K-4 teachers in balanced literacy to support implementation of Guided Reading school wide
- Balanced significant PTA budget, including fundraising and organizing development events to sustain and increase annual operating and capital budget
- Wrote and received grant funding to initiate a musical theatre program for elementary students

2008-2011

Upper School Site Principal (Grades 4 – 8th)**Normal Park Museum Magnet**

Chattanooga, TN

- Served as administrative support for Upper School as part of 3-person administrative team support Normal Park Upper & Lower School
- Responsible for curriculum support, supervising and evaluating approximately 45 teachers, assistants, and support staff
- Conducted case study for Project APPLE (Autistic Preadolescent Proactive Learning Environments) providing support for students with autism as they transitioned from elementary to middle school
- Named Middle School Administrator of the Year
- Developed Normal Park University, model for in-house professional development

2003-2008

5th Grade Teacher**Normal Park Museum Magnet Lower School**

Chattanooga, TN

- Taught diverse class of students in inclusive setting
- Utilized responsive classroom, Socratic Seminar, model drawing, project-based learning, and Understanding by Design as innovative approaches to instruction
- Trained with Jan Richardson for five years in the areas of Balanced Literacy & Guided Reading
- Consulted with John Barrell and contributed to his books with case studies from my classroom

- Worked with Columbia Writers College to enhance literacy instruction
- Partnered with Chattanooga museums to develop integrated 5th grade curriculum and developed learning expeditions to the museums to support the curriculum

1989 – 2003 Paralegal – Workers Compensation & Personal Injury
Poole, Thornbury & Morgan Chattanooga, TN

- Managed case load of over 2,000 client base; served as office manager
- Conducted research and wrote briefs and legal documents to support plaintiff litigation
- Provided administrative and clerical support to attorney Herbert Thornbury

Education

Present University of Birmingham, Masters Programme, Character Education

2012 Ed.D., Professional Leadership & Practice
 2008 Masters Degree, Educational Leadership
 Trevecca Nazarene University Nashville, TN

1989 B.S. Degree, Cum Laude, Elementary Education
 Middle Tennessee State University Murfreesboro, TN

Committees/Consultations/Memberships/Recognitions

2008 – present Association for Supervision and Curriculum Development (ASCD)

2004 – 2011 University of TN @ Chattanooga, PDS Liaison – Normal Park Museum Magnet School

2006 UbD Consultant, Elias Brookings Museum School, Springfield, MA

2008 – 2011 Middle Schools for a New Society, Public Education Foundation

2010 HCEA Distinguished Middle School Administrator

2010 Founder & Staff Developer, Normal Park University

2012 - 2015 MNPS District Trainer, Skillful Observation & Coaching Laboratory – Rutherford Learning Group

2012 Porter King Scholarly Writing Award Candidate, Trevecca Nazarene University

2012 Member, Vanderbilt-MNPS Educational Cadre to Guangzhou, China

2016 Gallup Strengths Trainer, McRel Educational Leadership Communication Trainer

2017 Chattanooga Womens' Leadership Institute - Sustaining Membership

2017 Make a Mark Make-a-Thon Early Matters Coalition Marketing Campaign

2017 City of Chattanooga Mayor's Office of Early Learning, Strategic Planning Committee

2017 Public Education Foundation, Step Up Mock Interview Team

2017-2019 tnAchieves Mentor

2017-2019 Probasco Readers Committee

2017-2019 Early Education Advisory Committee

2017-2019 Big Brothers Big Sisters Organization

2017-2019 Mentor, Orchard Knob Elementary School

2017-2019 Secretary, Community Action Board (CAB)

2018 Board of Directors, Prevent Child Abuse Tennessee

2019-2020 Leadership Hamilton County Schools Cohort

2017-2020 Chattanooga Interfaith Council

Publications & Presentations

- 2005 Kids to Space Manual, Global Space Travelers, Contributor
- 2006 Why are School Buses Always Yellow?, Corwin Press, Contributor
- 2010 Teaching Strategies for Autistic Kids, Online Course, www.spaceded.com, Author
- 2012 Guide to Project APPLE (Autistic Preadolescent Proactive Learning Environments), Author
- 2011 NICEL, National Invitational Conference on Education & Learning, Nashville, TN – Presenter, Project APPLE
- 2014 Tennessee Principals' Association, Winter Conference, Pigeon Forge, TN – Presenter, Project APPLE
- 2011-present Extensive differentiated professional development presentations in role of principal and Director of Professional Development, Metro Nashville Public Schools
- 2017 TVI Day of Bold Social Impact, *Remaining Relevant: How to Plug Into Community Initiatives* Presenter, Haslam Literacy Tour, Camp House
- 2017 The First 1,000 Days Shape a Lifetime, *American Diversity Report*, <https://americandiversityreport.com/category/first-1000-days-shape-lifetime-robin-m-cayce-ed-d/>
- 2017 The First 90 Days, Chattanooga 2.0 Stories, <https://chatt2.org/stories/first-90-days/>
- 2021 Membership, Council on Undergraduate Research

References

Jared Bigham, Ed.D., Senior Advisor on Workforce & Rural Initiatives
 TN Chamber of Commerce
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Jill Levine, Chief of Innovation & Choice
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